

2015-2016 PAYROLL SCHEDULE

PAY DATES	TIME CARDS DUE BY NOON	SUB SHEETS DUE BY END OF DAY	CLAIM FORMS DUE BY NOON	PR CHANGES DUE BY NOON	INSURANCE BUY-OUT
7/2/15	Mon. 6/29/2015		Fri. 6/26/2015	Fri. 6/26/2015	
7/17/15	Mon. 7/13/2015		Fri. 7/10/2015	Fri. 7/10/2015	
7/31/15	Mon. 7/27/2015		Fri. 7/24/2015	Fri. 7/24/2015	
8/14/15	Mon. 8/10/2015		Fri. 8/7/2015	Fri. 8/7/2015	
8/28/15	Mon. 8/24/2015		Fri. 8/21/2015	Fri. 8/21/2015	
9/11/15	Fri. 9/4/2015	Fri. 9/4/15	Fri. 9/4/2015	Fri. 9/4/2015	
9/25/15	Mon. 9/21/2015	Fri. 9/18/15	Fri. 9/18/2015	Fri. 9/18/2015	
10/9/15	Mon. 10/5/2015	Fri. 10/2/15	Fri. 10/2/2015	Fri.10/2/2015	
10/23/15	Mon. 10/19/2015	Fri. 10/16/15	Fri. 10/16/2015	Fri. 10/16/2015	10/23/15
11/6/15	Mon. 11/2/2015	Fri. 10/30/15	Fri. 10/30/15	Fri. 10/30/15	
11/20/15	Mon. 11/16/2015	Fri. 11/13/15	Fri. 11/13/15	Fri. 11/13/15	
12/4/15	Mon. 11/30/2015	Tues. 11/24/15	Tues. 11/24/15	Tues. 11/24/15	
12/18/15	Mon. 12/14/2015	Fri. 12/11/15	Fri. 12/11/15	Fri. 12/11/15	
12/30/15	Wed. 12/23/2015	Wed. 12/23/2015	Wed. 12/23/2015	Wed. 12/23/2015	
1/15/16	Mon. 1/11/2016	Fri. 1/8/16	Fri. 1/8/16	Fri. 1/8/16	
1/29/16	Mon. 1/25/2016	Fri. 1/22/16	Fri. 1/22/16	Fri. 1/22/16	
2/12/16	Mon. 2/8/2016	Fri. 2/5/16	Fri. 2/5/2016	Fri. 2/5/2016	
2/26/16	Mon. 2/22/2016	Fri. 2/12/16	Fri. 2/12/2016	Fri. 2/12/2016	
3/11/16	Mon. 3/7/2016	Fri. 3/4/16	Fri. 3/4/2016	Fri. 3/4/2016	
3/25/16	Mon. 3/21/2016	Fri. 3/18/16	Fri. 3/18/16	Fri. 3/18/16	
4/8/16	Mon. 4/4/2016	Fri. 4/1/16	Fri. 4/1/2016	Fri. 4/1/2016	
4/22/16	Mon. 4/18/2016	Fri. 4/15/16	Fri. 4/15/2016	Fri. 4/15/2016	4/22/16
5/6/16	Mon. 5/2/2016	Fri. 4/29/16	Fri. 4/29/16	Fri. 4/29/16	
5/20/16	Mon. 5/16/2016	Fri. 5/13/2016	Fri. 5/13/2016	Fri. 5/13/2016	
6/3/16	Fri. 5/27/2016	Fri. 5/27/2016	Fri. 5/27/2016	Fri. 5/27/2016	
6/17/16	Mon. 6/13/2016	Fri. 6/10/16	Fri. 6/10/2016	Fri. 6/10/2016	
6/24/16	Mon. 6/20/2016	Fri. 6/17/16	Fri. 6/17/16	Fri. 6/17/16	Teachers ONLY
6/30/2016	Mon. 6/27/16	Fri. 6/24/16	Fri. 6/24/16	Fri. 6/24/16	CSEA & M/C

Special Payroll Information

27 Payrolls - 12 Month Staff Members → July 2, 2015 - 3 days June 30, 2016 - 4 days
 22 Payrolls - 10 Month Staff Members → June 24, 2014 - 4 days

Important Note:

Fixed amount direct deposit or credit union deductions that exceed the payroll amount during partial pay periods will not occur.

Please plan accordingly.