

Whitehall Junior Senior High School Transcript Request Form

Student Name: _____

(Previous or maiden name if applicable:) _____

Date of Birth: _____ Graduation Date: _____

Phone number where you may be reached: _____

Signature (required): _____

Parent Signature (if under age 18): _____

Please send my official transcript, (signed, stamped and in a sealed envelope), to the address(s) below:

_____ or I will pick up my official transcripts
College, University or Institution Name and deliver or mail them myself.

Attn: _____
(Admissions Office, Coach or Employer)

Street Address or PO Box

City, State and Zip Code

Transcript requests can be emailed to wcsguidance@railroaders.net or faxed to **518-499-1760**. Please give a *minimum 48 hours notice* to ensure timely processing of all transcripts. Thank you.

Please check with your college or university to find out if they will accept unofficial ACT, SAT and AP scores or whether they require an official score report from the testing institution. Official scores can be requested at www.collegeboard.com or www.actstudent.org.