

**MINUTES – Organizational & Regular Meeting
BOARD OF EDUCATION**

Monday, July 11, 2016

5 p.m. – Jr-Sr High School LGI

PRESENT: Jeremy Putorti, James Brooks, Amy Austin,
Samantha Kingsley, Patricia Norton, Michael Rocque,
Tony Scrimo, & Hope Greene

ABSENT: Frank Barber

ALSO PRESENT: Patrick M. Dee, Superintendent of Schools
Jodi Birch, School Business Manager
Richard Trowbridge, Elementary Principal
Jeff Keller, Jr-Sr High School Principal
Gregg Chappell, CSE Coordinator

Mrs. Bascue, District Clerk, called the meeting to order at 5:00 p.m.
The Clerk administered the oaths of office for newly elected Board members Hope
Greene and Jeremy Putorti

The Clerk asked for nominations for the office of Board President
Moved by Tony Scrimo, seconded by
Samantha Kingsley to nominate Jeremy Putorti to
the Office of Board President.

Mrs. Bascue asked for other nominations –
Michael Rocque nominated James Brooks who declined the nomination
Moved by Tony Scrimo, seconded by
James Brooks and approved unanimously to
Close the nominations.
8 yes

By a vote of 7 yes to 1 no (Rocque), Mr. Putorti was elected the President for the 2016-
2017 school year.

Mr. Putorti was sworn in and the District Clerk turned the meeting over to him

Mr. Putorti asked for nominations for the office of Vice-President

Moved by Tony Scrimo, seconded by
Patricia Norton to nominate James Brooks to the office
Of Board of Vice-President for the 2016-2017.

By a vote of 8 yes, 0 no, Mr. Brooks was elected as Board Vice-President.

Moved by Tony Scrimo, seconded by
James Brooks to adjourn to Executive Session for the purpose

Of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The Board returned to public session and the following business occurred.

Mr. Putorti, President administered the oaths of office to the District Clerk & Board Vice-President. The District Clerk will administer oaths of office later to the Treasurer

Moved by James Brooks seconded by
Patricia Norton and carried unanimously to
Appoint the following for the 2016-2017 school year.

School District Clerk	Martha Bascue
School District Treasurer	Kristen Aubin
School Tax Collector	to be determined
Deputy Treasurer	Superintendent
Internal Claims Auditor	Joyce Leipfert
School Physician	Whitehall Family Medicine
Extracurricular Accounts Treasurer	Kristen Aubin
Official Depository for School Funds	Glens Falls National Bank
Records Retention & Disposition Officer	Superintendent of Schools
Records Access Officer	Superintendent of Schools
Independent Auditors	Jenkins, Beecher & Bethel LLP
Official Newspapers	The Whitehall Times
School Attorney	Girvin & Ferlazzo

Moved by James Brooks, seconded by
Tony Scrimo and carried unanimously to
authorize the blanket bonding of the Treasurer,
Tax Collector, and Extracurricular Accounts Treasurer.

To authorize the School Business Manager/and or
the Superintendent to sign purchase orders. –

To authorize to establish a petty cash fund for the
Treasurer in the amount of \$100.00

To authorize the Business Manager to invest the funds of
the District

To authorize the Business Manager to pay in advance of
audit, claims for public utility services, postage, and
freight and express charges; also invoices which take
advantage of cash discounts.

8 yes

Moved by Amy Austin, seconded by James Brooks and carried unanimously to establish Place, Date & Time for the Regular Meetings of the Board of Education.

Monday, July 11, 2016, Monday, August 15th, Monday, September 19th, Monday October 17th, Monday November 21st, Monday, December 19th, Tuesday, January 17th, 2017, Monday February 27th (vacation week is February 20th through February 24th), Monday March 20th, Monday April 24th (vacation week begins Friday April 14th through April 21st), Monday May 8th (2nd Monday due to Budget Hearing), Budget Vote, Tuesday, May 16, 2017, Monday, June 19, 2017

May also need Special Meetings during March for Budget preparation and adoption and end of June for financial closings.

8 yes

The Organizational Meeting was adjourned at 5:50 p.m.

Martha P. Bascue, District Clerk

July 11, 2016 – Regular Meeting Minutes

The meeting was called to order at 6 p.m.

The meeting was called to order by Mr. Putorti, Board President He thanked the Board for their support and spoke to the Board about some ideas he has regarding changes to the agenda. He proposed an idea to include Board Members comments regarding recognition of people, events, etc. that they felt were important.

There will also be a section for the Superintendent to address the Board should it be necessary.

There was a letter from Joseph Swahn received regarding the recent budget vote and election. Mr. Putorti indicated that the Board would review his concerns.

Under Board & Staff Reports

Moved by James Brooks, seconded by Samantha Kingsley and carried unanimously to accept the bills for payment for the following funds;
General, School Lunch, Special Aid & Capital Project
8 yes

The Revenue Status reports for all funds were unavailable

To approve the minutes of June 20, 2016

To approve the CPSE & CSE minutes of 5/16, 5/17, 5/18, 5/20, 5/28 & 5/24/2016

To approve the Memorandum of Agreement between the Whitehall Central School Board of Education and the Whitehall Teachers Association effective July 1, 2016 through June 30, 2019

8 yes

Moved by James Brooks, seconded by Patricia Norton

And carried unanimously to accept the following resignations

Shane Jones, Physical Ed. Teacher, effective July 1, 2016

Catherine Heil – Special Education teacher, effective June 30, 2016

8 yes

Moved by James Brooks, seconded by

Samantha Kingsley and carried unanimously to

Appoint the following personnel:

- Amy Winch – Cleaner, effective July 11, 2016 at \$10.00 per hour
- Christine Stark – Assistant Cook, effective 9/1/2016 @\$12.25 per hour
- Robert Diekel – Varsity Wrestling Coach
- Raymond Lyman – Modified Football Coach (pending completion of all proper work)
- Chris Fowler – Modified Golf Coach
- Ron Rushia, Jr. – JV Girls Basketball Coach
- Megan Badger – JV Girls Soccer Coach
- Neil Molinero – JV Boys Basketball Coach
- Justin Millett – Assistant Football Coach – JV Level
- Jenna Sanders – Modified Cross Country Coach
- Nicole Hughes – Girls Soccer Grades 5 & 6 Intramural Program
- Amanda Heckman – Girls Soccer Grades 3 & 4 Intramural Prog.
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- Kim Gonyea – Co-Class Advisor – Class of 2020
- Megan Badger – Co-Class Advisor – Class of 2020

8 yes

Moved by Patricia Norton, seconded by

James Brooks, and carried unanimously to approve

The following Use of Facilities

The Whitehall Skene Manor Preservation Inc. Committee would like to use the Jr-Sr High School Gym on November 13th or November 6th. It was decided that we would let the organization know which date is best for us.

8 yes

Moved by Amy Austin, seconded by

James Brooks to adjourn and carried unanimously to adjourn

The meeting at 7:08 p.m.

Martha P. Bascue
District Clerk